



Forest News

ISSN 1448-2347 (Print Version) 1448-2355 (Online Version)

Our Web Address:
www.forestcompals.org.au

Our Email Address:
Forestcompals@swiftdsl.com.au

Club Location
 Memorial Hall,
 3 Starkey St. Forestville
 PO Box 116, NSW 2087
 Phone: (02) 9975 7762
 Skype: forestmarilyn

In this issue

Page 1

- May meeting
- April minutes
- Hearing loss
- Weather forecasts

Page 2

- Swim record
- LP Convertor
- Internet Shortcuts

Page 3

- Trainers and Courses
- Disclaimer
- Important Notices

Page 4

- About the club
- Trainers information
- Committee
- Charges
- Help Desk fun!

Coming events

Committee June 1, 1.45 pm

THE MAY MONTHLY MEETING

Will be held on Thursday May 26, starting at 2 pm. Afternoon tea/ coffee will be about 2.30 pm, followed by a talk at 3 pm by

Ms Vidhu Jha

Vidhu is a Community Liaison Officer with the Australian Taxation Office. She will show us how to enter a tax return by the "e-tax" on-line system. If you are overdue for your tax return you'll learn how to get it done quickly and easily, using your own computer.

Members and their guests will be welcome.

Put the date in your diary now!

President Colin will also demonstrate recent developments in the club's new style website, soon to be on-line.

APRIL MONTHLY MEETING MINUTES

President Colin opened the meeting at 2.00 pm

Apology: Sandra Brophy. Visitors 3; Attendance was approximately 22.

March Minutes were then approved. The Treasurer presented the financial report for the March month and the 9 months to date, with a bank balance of \$18,363.

Darrell Hatch advised that on Saturday 30th April he would hold a general training meeting for new members.

The President advised members: A new website had been created and will be able to be accessed from about Monday 9th May 2011. Internet Explorer 9 is now available to download. He repeated messages on the need to safeguard against computer viruses. More details are available on the club website in the President's column.

After afternoon tea:

Mark Moss,

our speaker, presented "Graphics in the Computer Age" to show the development of graphic art and fine art over the last nearly 200 years. This was well received and very informative.

Forest Computer Pals
 thanks Warringah
 Council for its support

If you are troubled by hearing loss

Then consider visiting website www.hearingbalance.com.au. This is the newsletter of the Hearing and Balance centre of St Vincent's hospital and the April issue contained good advice for air travellers with hearing problems, among other things.



Warringah Council

FOR A QUICK LOOK AT LOCAL WEATHER

Open dear old Google, enter the word "radar", then Search and in the first item, click on Sydney (Terrey Hills) Radar Loop. You can see exactly what the local radar station is reporting to the central weather bureau. A little further exploration of this site will take you to various forecasts and explanations for a number of weather related things.

MASTERS WORLD RECORD

The *FEDERATION INTERNATIONALE DE NATATION (FINA)*, has certified that John Steen, swimming in a 4 x 100 m freestyle event, has set a world record in his age group. Congratulations John: you are shining example of how to live a full life right into the eighties. John was also a member of four man teams that won the 4 x 100 m and 4 x 25 m events at the National Masters swimming races last year, setting National records.

And in another 4 x 25 m foursome, both he and Roy Muir and two others (Tom Ryan and Graham Hannon) swam to victory, making a National short Course record. What a pair! Keep it up fellers!



CONVERTOR FOR OLDER VINYL RECORDS AND TAPES TO CDS

Ken Moorley has received enough responses to his request for expressions of interest in the club buying the USB convertor to proceed with a purchase.

The new machine should arrive about the end of this month.

If you are interested in booking time for the use of the machine please let Ken Moorley know and he will put you in the queue .

His email address for this listing is:

ken@forestcomputerpals.org.au

The machine was described in the April issue of the newsletter.

INTERNET SHORTCUTS

Busy people often seek faster ways of doing things on the Internet.

Here are a few tips for doing just that, using the keyboard instead of the mouse:

(continued from previous column)

To go the Search Box: CTRL+E
 To print the current page: CTRL+P
 To add the current page to Favourites: CTRL+D
 To select everything on the page: CTRL+A
 To increase zoom: CTRL++
 To reduce zoom: CTRL+-
 To go to 100% zoom: CTRL+O

In Windows 7 and Word 2007 Ribbon:

To go to "Home": ALT+M
 To go to "Print": ALT+R
 To go to "Tools": ALT+O
 To go to "help": ALT+L

To make your own personal shortcuts, go to website www.computertim.com/howto/article.php?topic=windows&idn

and follow instructions.

If you discover good tips for short-cuts, please share them with other members via this newsletter. We'll give you the credit! (Ed)

TRAINERS AND COURSES

There are about 20 trainers assisting club members at present and their help is greatly appreciated. Trainers agree that teaching fellow members how to use computers is very rewarding, not only because they are helping others, but particularly because they learn so much more about computing. *Perhaps you would like to become a trainer? The club runs a special course to "train the trainer". Please contact any trainer or Darrell Hatch, our Training Coordinator, for more details.*

MICROSOFT WORD PROCESSING

Derek Rowland: Runs group training sessions in MS Word 2007 and Operating System Windows 7. Derek covers the full range of Word's capabilities, including WordArt, Graphics, Tables and Drawing features, as well as Word Processing. Notes are provided at each of the sessions. Please add your name to the list in the office, or ring him. Course limited to 14 participants max.

INTERNET COURSE

John Ray's course starts at 1 pm on Tuesdays and run for 3 weeks in three one hour sessions. Browsers, Email, Security and Settings will be covered. Please add your name to the list in the office for the next course, which will start on May 3.

INTRODUCTION TO OUR CLUB AND COMPUTER BASICS

Darrell Hatch: Darrell runs a basic course for newcomers on selected Saturdays, (usually the last Saturday in the month), from 9.30 to 1130 am. It's easy to follow and a good starting point. Please put your name on the list at the club office to register for attendance. Existing members welcome too!

MS EXCEL SPREADSHEETS

Malcolm Fell offers training in MS Excel on an appointment basis. Please Email him on mmfell@optusnet.com.au for more info.

COMPUTER MAINTENANCE

On Wednesday afternoons, you may bring your troublesome control tower or laptop to the office, when **Colin Ward** may be able to suggest a solution to your problem, or make an adjustment. Appointments are necessary for this often lengthy procedure.

GENEALOGY

Anna Karalus will help you get your family tree in shape, among other things. She trains on Thursday mornings

DIGITAL PHOTOGRAPHY

John Robinson: attends from 10 am to noon on Wednesdays (hourly sessions) to help you get your camera images into in Photo programs or to run Picasa.

DIGITAL PHOTO COURSE PICASA 3 & PHOTOSTORY

Sandra Brophy: runs three week courses on digital photography on Thursday afternoons from 1 pm to 3 pm. To attend, add your name to the board list and Sandra will advise you when the next course will be held.

THE COURSE YOU WANT IS NOT ON THE LIST?

If there is a computer topic you'd like us to teach, please tell Darrel Hatch and he'll see what can be done to meet your need.

DISCLAIMER: All information in our newsletters is provided in good faith, but we cannot accept reliability for its veracity. Members need to satisfy themselves whether or not they should use that information.

IMPORTANT NOTICES

Recording Your Attendance and Departure times

Most of us remember to sign in on arrival at the club office but sometimes some of us depart without recording our time out and our signature. It is important to record this in the attendance book please.

Subscription Reminder

The Joining fee is \$25, with quarterly subscriptions of \$25.00, payable in advance for the periods Jan-Mar, Apr-Jun, Jul-Sep and Oct-Dec; or an Annual Fee of \$70.00, for a 12 months period, commencing at the beginning of any of the quarterly periods mentioned. The address label on mailed newsletters will advise when subs are due. If you receive your newsletter by email, reminders are emailed just before your subscription expires. When paying, please put your cheque or cash in an envelope with your name and number on it and hand it to a trainer or office assistant to record it in the diary and put it in the cashbox. Alternatively, post it (cheques only) to:

The Treasurer, Forest Computer Pals for Seniors, PO Box

116, Forestville 2087, or make an EFT payment directly to Forest Computer Pals for Seniors Bank Account. For further information the Treasurer's email address is:-

treasurer@forestcompals.org.au

Members Training/Appointment Calendar

Members are asked to print their First and Family Names on the appointment schedule so that, if a trainer needs to contact them for any reason, their identity will be clear.

Members may book ahead for tuition for two separate one hour sessions per week. However, if a member wishes to have extra tuition that member may, on the day they wish to attend, phone the club and if there is space available then, and only then, they may book extra time. (This requirement does not apply to Special Group courses as they are not listed on the booking sheets).

Would members who have booked time and cannot keep the appointment please phone as early as possible to allow others to utilise the vacant place.

ABOUT THE CLUB	TRAINER INFORMATION					
<p>Through mutual help we assist members to develop or improve their computer skills, including using the Internet. We do this in a relaxed environment where we also enjoy fellowship and exchange of ideas. We operate on a minimum budget and are very dependent on prompt payment of members' subscriptions to maintain this objective.</p> <p>The club is a founding member of the Australian Seniors Computer Clubs Association (ASCCA). The work of the club is voluntary and depends mainly on its members for its resources in management and training.</p> <p>APPLYING FOR MEMBERSHIP</p> <p>Enquiries from prospective members are welcome. Please call the club office (9975 7762) or the Membership Coordinator (Reg Flew, 9971 0325) for more information.</p>	Mon am	Jan van der Hilst Bruce Adams	9452 5475 9958 3685	Mon pm	Malcolm Fell Bob Brisebois Bruce White Joan Kohler	9451 6050 9451 4660 9451 9779 9905 5193
	Tue am	Don Muir Graham Allan Shirley Palmer	9451 6548 9451 4336 9451 0158	Tue pm	Special courses: see Notice Board and Trainers & Courses, page 3	
	Wed am	Dick Manuell Archie Macnaughton Gay Savage John Robinson (10-12)	9451 1578 9938 1971 9452 1937 9451 5977	Wed pm	Ian Parsons Ken Moorley Susan Howell Jack Wilson	9452 4249 9451 0494 9415 1167 9452 1148
	Thu am	Len Johnson Richard Smith Anna Karalus	9450 2167 9451 5573	Thu pm	Specials—see notice board	
	Fri am	John Ray Kate Holland Pam Perrin (10 am)	9451 9396 9810 2451 9449 2734	Fri pm	Derek Rowland MS Word groups	9451 3969
	Committee for the year October 2010 to October 2011					
<p>Do you have news to share?</p> <p>News about member's special events or happenings, like those about John Steen (page 1), is always welcome.</p> <p>Or perhaps there's a topic you'd like discussed? Or a computer question answered?</p> <p>Please contact the Editor on: rman77@bigpond.net.au</p>	Colin Ward President	9451 1000	Reg Flew Vice-President	9971 0325		
	Sandra Brophay Secretary	9939 7737	Joe Magno Treasurer	9451 0592		
	John Ray	9451 9396	Darrell Hatch Training Coordinator	9982 7139		
	Ken Moorley	9451 0494	Bruce White	9451 9779		
	Anna Karalus	9451 5573	Gerry Benjamin	9453 3255		
	Janece Burge-Lopez	9975 3465				
<p>CLARIFYING CHARGES FOR VARIOUS ITEMS</p> <p>PHOTOCOPIER A4 single side—10 c per sheet A4 double side—20 c per sheet A3 single side—15 c per sheet A3 double side—25 c per sheet</p> <p>PRINTING BLACK A4 First page—free Further sheets—20 c each</p> <p>PRINTING COLOUR A4 First page—free Further oages—50 c each</p> <p>PRINTING PHOTOS 15 X 10 cm 20 c each</p>	<p>LAMINATOR 50 c per sheet</p> <p>CDs With case—\$1.50 each No case—\$1.00</p> <p>DVDs \$1.50 each</p> <p>TELEPHONE LOCAL CALLS ONLY 20 c per call</p> <p>INTERNET Members own Note Books connecting to Hotspot \$2.00 per hour. Club Desk top computers—free</p>	<p>HELP DESK PEOPLE SOMETIMES NEED HELP THEMSELVES!</p> <p>Some reported snatches of conversations:</p> <p>Caller: I can't get on the Internet! Help Desk: Did you use the right password? Caller: Oh Yes! I saw my colleague use it. Help desk: Hmmn. Can you tell me what it was? Caller: Seven asterisks.</p> <p>Help desk To confused caller: Can you tell what's on your monitor at present? Caller: Certainly. It's a little koala bear my boyfriend bought me back from Canberra.</p> <p>Help Desk: Good morning. How may I help you? Caller: Well I'm writing my first email and er.. Help desk: Well, what's the problem? Caller: I've got the first part of the address done, but I can't find how to put a circle round the "a".</p>				