Forest News

Our Web Address:	**Our Email Address:**
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Forest Computer Pals thanks Warringah Council for its support

Warringah Council

JUNE MONTHLY MEETING

**Will be held on June 24, starting at 2 pm for general business.
After afternoon tea/coffee, the speaker will be
JUNE BINGHAM
And her topic will be: using Printmaster for making really fine cards.
Members are welcome to bring guests**

MAY MONTHLY MEETING MINUTES

The Minutes for the last meeting were proposed for acceptance by Reg Flew and seconded by Ian.

Let me continue by saying that Colin kindly puts all his wonderful detail on our website www.forestcompals.org.au and it is really worth a look, as his Recommended Software details 3 excellent pieces of software for updating drivers, defragging computers and an excellent free word processor. He also has made available a DVD of free software, which is in the clubroom and may be copied.

Colin gave us a warning about buying new computers – check that out. Ken later confirmed this and also mentioned how to test a Windows 7 computer in the shop.   He has helped me write up his lecture in full, and hopefully this will be in the Newsletter perhaps serialized and most certainly will be sent around to trainers. It is worth getting a copy as there are many tips on using Windows 7. So thanks Ken for a wonderful lecture.

Colin also demonstrated a piece of software that allows you to run several virtual windows platforms at once; i.e., while he has Windows 7 he has also loaded XP and Linux as virtual programs – so all running on the same machine with very little RAM - though I think it does tend to slow down the computer. Colin may disagree with me on this. Perhaps he will tell us at the next meeting.

Joe told us that our Total Assets at present were $20,689.00 though there are $2-3000 up coming bills in the form of Insurance and Rent. Hopefully as most of us are due to pay our yearly or ¼ dues we can maintain this good bank balance. He also told us that Council had kindly refunded our $1546.00 for the new carpet.

Sandra reminded us of the excellent ASCCA meeting that has again been circulated – National Cyber Security Awareness Lecture on Monday June 7. Telephone 9286 3871 to make a booking.

There were 40 members present with 3 visitors and 2 apologies and we all enjoyed Marie's fruit cake for afternoon tea. All in all - an excellent meeting!
(Thanks Sandra)

KEN MOORLEY'S WINDOWS 7 TALK

Mentioned in the article above, Will be the feature article in the July Issue. If you are considering buying a new computer, wait until you have read his good advice on checking out computer performance right in the store!

WHO SAID THAT?

1. Elementary, my dear Watson!
2. All for one and one for all.
3. Genius is 1% inspiration and 99% perspiration.
4. La Dolce Vita.
5. Life is mostly froth and bubbles.
6. Where ignorance is bliss, 'tis folly to believe.
7. She who must be obeyed.
8. The boy stood on the burning deck.
9. If it ain't broke, don't fix it.
10. Australia's sons, let us rejoice.

These were the questions last month.
The answers are in the section below.

1. Adrian Doyle, son of Conan Doyle, put it in the script for a 1929 film "The return of Sherlock Holmes". (The Great Sherlock used to say simply "Elementary" whenever Dr Watson thought he'd discovered something new)
2. Alexandré Dumas, in "Les Trois Mousquetaires". Of course he wrote it in French, not English!
3. Thomas Edison, the famous American inventor of the light bulb, among many other inventions.
4. Or, In English—"The Sweet Life"— was the title of a film Federico Fellini gave to a film he wrote and directed in 1960.
5. Adam Gordon, in his poem "Ye Wearied Wayfarers" , (1866)
6. Thomas Grey, in his poem "Ode on a distant prospect of Eton College" (1747)
7. Rider Haggard, in his novel "She" (1887). Rumpole of Old Bailey stole his line, he didn't invent it!
8. Felicia Hemans, in her poem "Casabianca" (1849)
9. Bert Lance, an American politician, about 1977.
10. Peter Mc Cormick, songwriter, in the original version of "Advance Australia Fair" (1878)

CORRECTION

In the item **"What did you say?"** last month, in honour of Hard of Hearing Month, we gave you the wrong email address for Wendy Hughes. It should have been wendyh@hearingbalance.com.au. The newsletter she can mail to you for free is called "Your Hearing News". It is published by the Hearing and Balance entre at St Vincent's hospital and may be viewed on www.hearingbalance.com.au. Wendy's phone number is 1300 134 327 if you'd rather ring her to request being added to the mailing list

DO YOU USE INTERNET BANKING?

Your editor does, for an organisation other than FCPFS. Recently an email addressed to him in his capacity as an official that appeared to be from the bank used by the organisation arrived asking him to go to a link because of a "locked account". Being suspicious, he deleted it and rang the bank's security people. They confirmed his suspicions and requested that he forward the email to them, which he did.
The bank also provided a good website, with a wealth of useful information about avoiding being caught by those scoundrels who prey on any computer user they can delude into acting on their request.
There were four tips in particular worth remembering:
1. **Never** click on to a link or attachment to an email from a source you don't know or trust.
2. **Never** click on to a link or an email to go to your sign-in page. Genuine bank emails do not contain links to internet banking.
3. **Never** provide personal details, including IDs and passwords in response to an email request, even if the email looks as if it came from your favourite bank.
4. **Only** access your internet banking by typing in your bank's website address and following instructions.

The tips on the website applied equally to cheques, bank statements and similar financial operations.
(If you'd like to know the website, please call Dick M on 9451 1578)

A GEM FROM PAM PERRIN

Caller to Tech. Call centre: I deleted a file last week, but now i need it back again. If I wind back the computer system clock two weeks, will I be able to get the deleted file back again please?

TRAINERS AND COURSES

There are about 20 trainers assisting club members at present and their help is greatly appreciated. Trainers agree that teaching fellow members how to use computers is very rewarding, not only because they are helping others, but particularly because they learn so much more about computing. *Perhaps you would like to become a trainer? The club runs a special course to "train the trainer". Please contact any trainer or Darrell Hatch, our Training Coordinator, for more details.*

MICROSOFT WORD PROCESSING

Derek Rowland: Runs group training sessions in MS Word 2007.   Next course starts on May 28 promptly at 1 pm and runs for 6 weeks. Derek covers the full range of Word's capabilities, including WordArt, Graphics, Tables and Drawing features, as well as Word Processing. Notes are provided at each of the sessions. Please add your name to the list in the office.

INTERNET COURSE

John Ray's next course starts at 1 pm on Sep 7 and runs for 3 weeks to Sep 21 in three one hour sessions. Browsers, Email, Security and Settings will be covered. Please add your name to the list in the office .

BASIC COURSE

Darrell Hatch: Darrell runs a basic course for newcomers on selected Saturdays, starting at 9.30 am. Next course is on June 26.   It's easy to follow and a good starting point. Please put your name on the list at the club office to register for attendance.

MS EXCEL SPREADSHEETS

Malcolm Fell offers training in MS Excel on an appointment basis. Please Email him on mmfell@optusnet.com.au for more info.

COMPUTER MAINTENANCE

On Wednesday afternoons, you may bring your troublesome control tower or laptop to the office, when **Colin Ward** may be able to suggest a solution to your problem, or make an adjustment.   Appointments are necessary for this often lengthy procedure.

GENEALOGY

Anna Karalus will help you get your family tree in shape. Please call her on 9451 5573 to arrange an appointment.

DIGITAL PHOTOGRAPHY

John Robinson: From July 2, John will attend from 10 am to noon on Fridays to help you get your camera images into in Photo programs.

TELSTRA MOBILE PHONE COURSE

Gerry Benjamin: the first course is complete. Put your name on the notice board list for a future course! Gerry still needs two or three helpers with modest mobile skills to assist in class work please. (Phone number on page 4)

PLEASE NOTE

If there is a course you'd like us to supply, please tell Darrel Hatch and he'll see what can be done to meet your need.

IMPORTANT NOTICES

Recording Your Attendance and Departure times

Most of us remember to **sign in** on arrival at the club office but sometimes some of us depart without re-cording our **time out** and our **signature**. It is impor-tant to record this in the attendance book please.

Subscription Reminder

The annual subscription is $70, or $25 if paid quarterly. The address label on mailed newsletter will advise when subs are due. If you receive your newsletter by email, reminders are emailed just before your subscription ex-pires. When paying, please put your cheque or cash in an envelope with your name and number on it and hand it to a trainer or office assistant to put it in the diary and cashbox. Alternatively, post it (cheques only) to:

The Treasurer, Forest Computer Pals for Seniors, PO Box 116, Forestville 2087, or make an EFT payment directly to Forest Computer Pals for Seniors Bank Account. For further information the Treasurer's email address is:-

treasurer@forestcompals.org.au

Members Training/Appointment Calendar

Members are asked to print their **First** and **Family Names** on the appointment schedule so that, if a trainer needs to contact them for any reason, their identity will be clear.

Members may book ahead for tuition for two separate one hour sessions per week. However, if a member wishes to have extra tuition that member may, on the day they wish to attend, phone the club and if there is space available then, and only then, they may book ex-tra time. (This requirement does not apply to Special Group courses as they are not listed on the booking sheets).

Would members who have booked time and cannot keep the appointment please phone as early as possible to allow others to utilise the vacant place.

ABOUT THE CLUB

Through mutual help we assist members to develop or improve their computer skills, including using the Internet. We do this in a relaxed environment where we also enjoy fellowship and exchange of ideas. We operate on a minimum budget and are very dependent on prompt payment of members' subscriptions to maintain this objective.

The club is a founding member of the Australian Seniors Computer Clubs Association (ASCCA). The work of the club is voluntary and depends mainly on its members for its resources in management and training.

APPLYING FOR MEMBERSHIP

Enquiries from prospective members are welcome. Please call the club office (9975 7762) or the Membership Coordinator (Reg Flew, 9971 0325) for more information.

The entry fee is $25. Subscription fees are paid annually ($70), and are due at the end of June. All members, including trainers and committee persons, pay full membership.

BULLETS AND NUMBERS

Some times, when using bulleted or numbered lists, you want to skip the bulleting or numbering temporarily.

The easiest way to do this is after you have finished the line before where you want to skip the process, Hit Shift + Enter. Then when you want to restart the bulleting or numbering, just hit Enter again.

TO PRINT ANYWHERE ON THE PAGE

In Word, go to View, then Print Layout, Then double left click at the spot where you want to start typing.

REVERSE PRINT?

If you want to print the last page of a document first to save sorting, go to Print, then Properties and in that window find and select "Reverse" Click OK.

TRAINER INFORMATION

Mon am	Jan van der Hilst Bruce Adams	9452 5475 9958 3685	Mon pm	Malcolm Fell Bob Brisebois Bruce White Joan Kohler	9451 6050 9451 4660 9451 9779 9905 5193
Tue am	Don Muir Graham Allan Shirley Palmer	9451 6548 9451 4336 9451 0158	Tue pm	Special courses: see Notice Board and Trainers & Courses, page 3	
Wed am	Dick Manuell Archie Macnaughton Gay Savage	9451 1578 9938 1971 9452 1937	Wed pm	Ian Parsons Ken Moorley Susan Howell Jack Wilson	9452 4249 9451 0494 9415 1167 9452 1148
Thu am	Len Johnson Richard Smith Anna Karalus	9450 2167 9451 5573	Thu pm		
Fri am	John Ray Kate Holland Shanelle Breusch Pam Perrin (10 am)	9451 9396 9810 2451 9452 5680 9449 2734	Fri pm	Derek Rowland MS Word groups	9451 3969

OTHER TRAINING INFORMATION

Colin Ward	Computer maintenance and repairs	By Appointment	9451 1000
Marie Bailey	Wednesday am	Social Coordinator & Office Assistant	9451 5307
Pat James	Monday am	Office Assistant	9905 1882
Elaine Mulligan	Friday am	Office Assistant	9939 2686
Sandra Brophey	Skype & dig. photos	By Appointment	9939 7737
Lexie Keston	Tuesday am	Office Assistant	9417 3354
Anna Karalus	Genealogy	By Appointment	9451 5573

Committee for the year October 2008 to October 2009

Colin Ward President	9451 1000	Reg Flew Vice-President	9971 0325
Sandra Brophey Secretary	9939 7737	Joe Magno Treasurer	9451 0592
John Ray	9451 9396	Darrell Hatch Training Coordinator	9982 7139
Ken Moorley	9451 0494	Bruce White	9451 9779
Anna Karalus	9451 5573	Gerry Benjamin	9453 3255

NEWSLETTER CONTRIBUTIONS AND RECEIVING THE NEWSLETTER BY EMAIL

Contributions, tips, problems, etc., from members are welcome at any time. Please email them in plain unformatted text to Forest News editor, Dick Manuell: rman77@bigpond.net.au, or leave a document in the pigeonhole box.

If you have an email address and would like to get the Newsletter by that means, please send an email to Dick requesting Newsletter by email. This will save the club on postage and paper and you'll get the N/L faster. Also if you have changed your email address, please tell us the new one!