



# Forest News

ISSN 1448-2347 (Print Version) 1448-2355 (Online Version)

Our Web Address:  
[www.forestcompals.org.au](http://www.forestcompals.org.au)

Our Email Address:  
[ForestCompals@forestcompals.org.au](mailto:ForestCompals@forestcompals.org.au)

## Club Location

Memorial Hall,  
 3 Starkey St. Forestville  
 PO Box 116, NSW 2087  
 Phone: (02) 9975 7762  
 Skype: forestmarilyn

## IN THIS ISSUE

### Page 1

- August speaker
- Ken's Windows 7 talk

### Page 2

- Ken's Windows 7 talk continued
- Minutes July meeting
- AGM

### Page 3

- Trainers and Courses
- Important Notices

### Page 4

- About the club
- Trainers information
- Accessing ASCCA
- Fun with ASCCA
- Welcome to new members
- Committee

## Coming events

- Committee Sept 8
- Newsletter folding Sept 8

Forest Computer Pals  
 thanks Warringah  
 Council for its support



Warringah Council

## AUGUST MEETING

Will commence at 2 pm on August 26 in Meeting Room 3. Following afternoon tea/coffee, the speaker will be:

### Deborah Martin.

Deborah, who is a trainer at Parramatta Computer Pals, will speak about Genealogy and several other interesting topics. Many people have found that with the wide array of genealogical search engines and old records now available online, they are able to build an excellent family history going back much further than was previously possible.

She also sings in a Women's Barbershop quartet. Perhaps she'll sing us a song too?

Members, their guests and ancestors, will be most welcome.

## WINDOWS 7 Lecture by KEN MOORLEY (continued from the July Issue)

(Notes by Sandra Brophy in collaboration with Ken.)

Unlike Vista you can choose where you would like your Gadgets. Ken told the story of his daughter travelling and he had various clocks up to show world times on various continents. Right click on desktop to get your computer's list of gadgets and also you will see the button. – *get more gadgets on line*. Also currency converter is one of the gadgets (his daughter used this when travelling but one must be online to use it. Calculator is much more sophisticated and will give you many forms of calculation such as click on view and click history and then it gives you a history of numbers you are adding- great if you are interrupted as you can see where you were up to. Also has Unit Conversion – angle, degrees etc. Date calculation between two dates and gives you the difference as well as calculators for mortgage or fuel economy on a car to name but two. Where do you find it? Simply type in Desktop Search bar above Start Button.

There is also a Narrator which will read what is on your screen. Simply type *Narrator* in desktop search box. This will automatically read back anything on your computer. For Speech Recognition you have to train it to your voice and you can dictate a document into word or control your computer with it. You must have a microphone but if you have a webcam you automatically have one. Pink connector on back of PC will take an old mike off a tape recorder but USB microphones and listening headset are better these days as they don't interfere with your speakers. You must spend time though, setting this to recognise your voice and preferably in a quiet spot.

**Burning DVDs:** XP does not recognise DVDs but Vista and Windows 7 will both burn a DVD similar to the way that XP burnt CDs. There may be issues with not having finalised the DVD if you are burning a video, which means that in most cases that it won't play in your TV DVD. There is special free software called CDburnerXP and it looks like it does everything under the sun.

**Sharing files from other Computers in your home:** If all computers work through a router or are connected, files are easily sharable using Home Group if all computers have Windows 7 but with a router can share printers and files on mixed computers..

**Libraries are the newer concept in Windows 7:** like a collection point and in libraries you can make links to other people's files – wife, husband and children's files on their own computers are accessible from that library although not stored on your own computer. (Continued on Page 2)

**(Ken's Window 7 talk continued)**

Libraries are the newer concept in Windows 7: like a collection point and in libraries you can make links to other people's files – wife, husband and children's files on their own computers are accessible from that library although not stored on your own computer.

The taskbar shows programs now rather than showing files open and programs can be pinned or briefly opened on the taskbar (like the Quick Launch Bar in XP but now takes the whole area) and if you right click any one of them a jump list of files used recently shows. Simply click on the one you want and it opens. Or you can open Documents and choose a file drag the document to word programme pinned on task bar and it automatically opens. The Desktop view is at the very right end of taskbar (now the opposite end to the XP –Show Desktop) and is a toggle button (i.e. one click looks at desktop and another click again returns you to your original view of whatever program you were in.)

If you want more don't forget to go to *Getting Started - Discover Windows 7* under Start.

**Desktop Slide Show:** Right Click on Desktop and Left Click on *personalise* and Windows 7 comes with some great desktop themes – and there is a link further down to the Internet where you can get 100s of themes that you can download. Ken went mad saving wonderful pictures like *Water* or *NASA – Hidden Universe*. These will slide show easily for you and you left click on desktop and select slide show and choose the speed of change i.e. from seconds to a day. WOW!

This lecture was a delight. Thank you Ken.

**JULY MONTHLY MEETING REPORT**

President Colin welcomed the members and guests (30 members and three guests) on a very cold Fourth Thursday. Minutes of June meeting confirmed.

The Treasurer presented a summary of the club's financial situation over the past three years (see table, all values, except dates, are dollars), which showed a steady rise in equity over the period.

ITEM	2010	2009	2008
Revenue	22,293	20,689	25,885
Expenses	20,843	19,470	29,160
Profit/ Loss	1,450	1,219	(3,275)
Assets	25,919	27,302	22,353
Liabilities	896	3,730	0
Net Equity	25,023	23,572	22,353

John Ray won the free entry to the next ASCCA two day Conference last month, which included an excellent lunch.

Georgina Jacobi was the June winner. Secretary Sandra reminded members of the current ASCCA competitions. (see page 4 for how to get information about what's on at ASCCA).

President Colin reported on good free websites. (See President's report on the club home page for details).

After afternoon tea/coffee, Joan Craymer regaled us with tips and tricks for using Publisher. Joan is a VP of both ASCCA and the Epping Club.

**THE AGM WILL BE HELD ON OCTOBER THE 28TH**

All financial members who are interested in supporting the club should do their best to attend.

All official positions, that is, the president, vice president, secretary, treasurer and ordinary committee members will become vacant and a general election will be held to fill the vacancies.

The committee manages the club's affairs and the current committee has done a splendid job for us all.

Full details, nomination forms, agendas and proxies, will be in next month's newsletter, however every member is encouraged to seriously consider what they might do to help their own club. Please talk to the present committee people and ask them about the role of being a committee member. If you have never tried it, it's lots of fun and you learn a great deal about how the club is run.

### TRAINERS AND COURSES

There are about 20 trainers assisting club members at present and their help is greatly appreciated. Trainers agree that teaching fellow members how to use computers is very rewarding, not only because they are helping others, but particularly because they learn so much more about computing. *Perhaps you would like to become a trainer? The club runs a special course to "train the trainer". Please contact any trainer or Darrell Hatch, our Training Coordinator, for more details.*

#### MICROSOFT WORD PROCESSING

**Derek Rowland:** Runs group training sessions in MS Word 2007 and Operating System Windows 7. Next course starts on Sep 10 promptly at 1 pm and runs for 6 weeks. Derek covers the full range of Word's capabilities, including WordArt, Graphics, Tables and Drawing features, as well as Word Processing. Notes are provided at each of the sessions. Please add your name to the list in the office, or ring him. Minimum of 6 students required.

#### INTERNET COURSE

**John Ray's** next course starts at 1 pm on Sep 7 and runs for 3 weeks to Sep 21 in three one hour sessions. Browsers, Email, Security and Settings will be covered. Please add your name to the list in the office.

#### BASIC COURSE

**Darrell Hatch:** Darrell runs a basic course for newcomers on selected Saturdays, starting at 9.30 am. It's easy to follow and a good starting point. Please put your name on the list at the club office to register for attendance. Next course probably on August 28.

#### MS EXCEL SPREADSHEETS

**Malcolm Fell** offers training in MS Excel on an appointment basis. Please Email him on [mmfell@optusnet.com.au](mailto:mmfell@optusnet.com.au) for more info.

#### COMPUTER MAINTENANCE

On Wednesday afternoons, you may bring your troublesome control tower or laptop to the office, when

Colin Ward may be able to suggest a solution to your problem, or make an adjustment. Appointments are necessary for this often lengthy procedure.

#### GENEALOGY

**Anna Karalus** will help you get your family tree in shape, among other things. She trains on Thursday mornings.

#### DIGITAL PHOTOGRAPHY

**John Robinson:** attends from 10 am to noon on Wednesdays to help you get your camera images into in Photo programs or to run Picasa.

**Sandra Brophey:** will run a 3 week digital photo course, (including editing and making sound movies), starting at 1 pm on August 5. Please add your name to the list on the notice board.

#### TELSTRA MOBILE PHONE COURSE

**Gerry Benjamin:** will run a new 4 week Mobile phone course on Wednesdays during August, from 10 –11.30 am. Both newcomers & those wishing to revise their MP skills are welcome. Please add your name to the noticeboard list, or email Gerry on [gben@bigpond.com.au](mailto:gben@bigpond.com.au) for start date and location.

#### PLEASE NOTE

**If there is a course you'd like us to supply, please tell Darrel Hatch and he'll see what can be done to meet your need.**

### IMPORTANT NOTICES

#### Recording Your Attendance and Departure times

Most of us remember to sign in on arrival at the club office but sometimes some of us depart without recording our time out and our signature. It is important to record this in the attendance book please.

#### Subscription Reminder

The annual subscription is \$70, or \$25 if paid quarterly. The address label on mailed newsletter will advise when subs are due. If you receive your newsletter by email, reminders are emailed just before your subscription expires. When paying, please put your cheque or cash in an envelope with your name and number on it and hand it to a trainer or office assistant to put it in the diary and cashbox. Alternatively, post it (cheques only) to:

The Treasurer, Forest Computer Pals for Seniors, PO Box 116, Forestville 2087, or make an EFT payment directly to Forest Computer Pals for Seniors Bank Account. For further information the Treasurer's email address is:-

[treasurer@forestcompals.org.au](mailto:treasurer@forestcompals.org.au)

#### Members Training/Appointment Calendar

Members are asked to print their First and Family Names on the appointment schedule so that, if a trainer needs to contact them for any reason, their identity will be clear.

*Members may book ahead for tuition for two separate one hour sessions per week. However, if a member wishes to have extra tuition that member may, on the day they wish to attend, phone the club and if there is space available then, and only then, they may book extra time. (This requirement does not apply to Special Group courses as they are not listed on the booking sheets).*

Would members who have booked time and cannot keep the appointment please phone as early as possible to allow others to utilise the vacant place.

ABOUT THE CLUB		TRAINER INFORMATION					
<p>Through mutual help we assist members to develop or improve their computer skills, including using the Internet. We do this in a relaxed environment where we also enjoy fellowship and exchange of ideas. We operate on a minimum budget and are very dependent on prompt payment of members' subscriptions to maintain this objective.</p> <p>The club is a founding member of the Australian Seniors Computer Clubs Association (ASCCA). The work of the club is voluntary and depends mainly on its members for its resources in management and training.</p> <p><b>APPLYING FOR MEMBERSHIP</b></p> <p>Enquiries from prospective members are welcome. Please call the club office (9975 7762) or the Membership Coordinator (Reg Flew, 9971 0325) for more information.</p> <p>The entry fee is \$25. Subscription fees are paid annually (\$70),</p> <p>All members, including trainers and committee persons, pay full membership.</p>	Mon am	Jan van der Hilst Bruce Adams	9452 5475 9958 3685	Mon pm	Malcolm Fell Bob Brisebois Bruce White Joan Kohler	9451 6050 9451 4660 9451 9779 9905 5193	
	Tue am	Don Muir Graham Allan Shirley Palmer	9451 6548 9451 4336 9451 0158	Tue pm	Special courses: see Notice Board and Trainers & Courses, page 3		
	Wed am	Dick Manuell Archie Macnaughton Gay Savage John Robinson (10-12)	9451 1578 9938 1971 9452 1937 9451 5977	Wed pm	Ian Parsons Ken Moorley Susan Howell Jack Wilson	9452 4249 9451 0494 9415 1167 9452 1148	
	Thu am	Len Johnson Richard Smith Anna Karalus	9450 2167 9451 5573	Thu pm	Specials—see notice board		
	Fri am	John Ray Kate Holland Shanelle Breusch Pam Perrin (10 am)	9451 9396 9810 2451 9452 5680 9449 2734	Fri pm	Derek Rowland MS Word groups	9451 3969	
	<b>ACCESSING ASCCA</b>						
<p>Our national representative body, ASCCA, may be found on website <a href="http://www.ascca.org.au">www.ascca.org.au</a>. Any one can visit that site to find information about ASCCA.</p> <p>All financial members of Forest Computer Pals are automatically members of ASCCA and may enjoy its many benefits.</p> <p>To find out more, you need to login as a member. Type in <a href="mailto:secretary@forestcompals.org.au">secretary@forestcompals.org.au</a>, in the name slot and then <a href="#">um65gtzz</a> in the password box. This will open up many interesting screens, competitions and news items for your delectation.</p>							
<b>Committee for the year October 2010 to October 2011</b>							
<p><b>WELCOME TO NEW MEMBERS</b></p> <p>The following new members are warmly welcomed to Forest Computer Pals:</p> <p><i>Elizabeth McInnes, June Hitchcock, Lanka Jepson, Pauline Proctor, Eric Deshon, Anne Nodding, Jenny Hull, Dianne and Peter Cunningham, Beb Elvy and Geof Paul.</i></p> <p>We wish you well as you learn with us how to have fun computing and making new friends as we go.</p>		Colin Ward President	9451 1000	Reg Flew Vice-President	9971 0325		
		Sandra Brophy Secretary	9939 7737	Joe Magno Treasurer	9451 0592		
		John Ray	9451 9396	Darrell Hatch Training Coordinator	9982 7139		
		Ken Moorley	9451 0494	Bruce White	9451 9779		
		Anna Karalus	9451 5573	Gerry Benjamin	9453 3255		
		<b>FUN WITH ASCCA</b>					
<p>Membership of ASCCA, our parent body, is automatic for financial members of our club, so we can attend most ASCCA meetings for a very modest charge, if not actually free. Morning and afternoon tea and, when appropriate, lunches are often provided free. There is a small group of Forest members who go to ASCCA meetings and they always enjoy them. Access to the meetings is easy by public transport. Mary Wilson, one of our members, has been to several and found them informative and good fun.</p> <p>Mary supplied us the following website that she found out about at an ASCCA meeting. If you like jigsaws, try this one, available on the Internet: <a href="http://www.jigzone.com">www.jigzone.com</a>. You are guaranteed to never lose a piece on the floor again! Watch out for the next ASCCA newsletter in your emails.</p>							